

# COMMUNITY DIRECTOR UPDATE

JANUARY 1, 2025

## COMMUNITY UPDATES

January marks a new year and we hope you are staying warm.

We have been enduring the water line work that has been going on by NAVFAC. If you experience any water problems after they hook up the new lines please do not hesitate to contact our office. We will change your water filters if you would like them changed.

**You may call Doug at (812) 227-0695 or me at (812) 369-1009.**

Please do not turn your heat off at any time. If your furnace experiences any interruptions, please give us a call immediately.

Please note that I send out lease renewal notices at 90 days, 60 days, and 30 days by mail and email. These are policy requirements. If you know you are renewing your lease, let me know and I will prepare your renewal, and you can sign them early to avoid any issues with your lease and get ahead of the game.

All Civilians living in Crane Family Housing will begin paying utilities with renewals this year. This is a DOD mandate. You will pay for what you actually use, and the bills are payable on our portal where you pay your rent.

I wish you a Happy New Year and I look forward to working with you!



Samantha Bobbitt

### Leasing Office Contact Information

-  (812) 902-1500
-  samantha.bobbitt@huntcompanies.com
-  www.cranefamilyhousing.com

### COMMUNITY TRASH SCHEDULE

Thursday Morning Pickup

## **UPCOMING COMMUNITY EVENT**

### ***NEW YEAR PIZZA PARTY!***

Date: January 10th

Time: 4:30pm – 6:30pm

Location: 1920 Community Building

Kick off the New Year with your Crane Family Housing neighbors!



We're celebrating with pizza, fun, and fellowship to start 2025 on a great note. We'll provide the pizza—you bring the good vibes and connections!

**Please let us know you're coming so we can plan for everyone! Text your RSVP to (812) 369-1009.**

## **MAINTENANCE TIPS**

Cold weather and frozen pipes can lead to costly issues! Follow these simple tips to keep your home safe:

- Disconnect Garden Hoses – Store hoses in November to avoid burst pipes.
- Keep Heat On – Set your thermostat to at least 65°F, even when away.
- Let Faucets Drip – Keep water flowing to prevent freezing.
- Close Garage Doors – Keep them shut during winter.
- Open Cabinets – Allow warm air to reach pipes along exterior walls.
- Open Registers – Keep heat flowing in all rooms, even unused ones.
- Don't Warm Cars in Garages – Avoid carbon monoxide risks.
- Clear Heater Obstructions – Ensure vents and heaters aren't blocked.

If pipes freeze or burst, call an Emergency Work Order immediately.

**Reminder: Never use your stove or oven to heat your home. Stay safe and warm!**

If you have already contacted our local Management and Housing office team and are not satisfied with the outcome, or if you have words of praise to share, we encourage you to reach out to our senior management.

**Community Director**  
**Samantha Bobbitt**

✉ [samantha.bobbitt@huntcompanies.com](mailto:samantha.bobbitt@huntcompanies.com)

**Director of Operations**  
**Brent Norvik**

✉ [brent.norvik@huntcompanies.com](mailto:brent.norvik@huntcompanies.com)

# JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
			01 New Year's Day <b>OFFICE CLOSED</b>	02	03	04
05	06	07	08	09	10 Pizza Party	11
12	13 HMCF Scholarship Program Launches	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	